



3752 York Road • Furlong, PA 18925 • 215.794.5930 • Fax: 215.794.5931

Bathroom Design Agreement

Hankins & Associates Bathroom Design Agreement specifies the terms as to how our services will be compensated. Our services include consultation, site measurement, needs analysis, plan take-off, conceptual layout, elevation and/or optional perspective drawings, electrical layout, and tile design.

An in-home consultation is provided without charge when within thirty minutes of our Furlong, PA studio—*locations beyond may incur an additional charge*. The initial consultation offers the opportunity of introduction and the ability to learn about your project, assess your needs, discuss potential design concepts, educate you on our services and (*where applicable*) products and ultimately determine how best to proceed.

Thorough site measurements will be taken during the first in-home visit. Later a preliminary plan view design concept will be presented to you during the second meeting here at our studio. At this meeting, we'll discuss design, budgeting, project scope and how best to proceed.

Unlike our Kitchen Design Agreement, bath design investments will not be credited to cabinetry or any other purchases from Hankins & Associates, Inc. When the calculated design fee allowance has been exhausted, the client will be invoiced weekly—due upon receipt. Payments may be made by check or cash. Credit card or PayPal may also be used, though a convenience fee will be added.

To proceed further, a design commitment by the homeowner, will be required at this time. The financial commitment will be based on the following design fee schedule below.

DESIGN FEE SCHEDULE

		COST	DESCRIPTION
Square Footage:		\$7.00	To determine the design retainer amount, the rooms square footage will be multiplied by \$7.00/SF. This amount will be divided by \$80.00, then rounded off to determine the base design time allowance. Design fee minimum is \$750.00, which represents 9 hours, excluding first visit.
Hourly:	CAD Drafting	\$65.00	Rate for non-design CAD drafting work above and beyond the base time allowance. Calculated on a per half hour basis, then rounded up.
	Travel & Other	\$80.00	Rate for Travel time outside of the Furlong studio for any reason or purpose to be calculated on a per quarter hour basis.
	Designer	\$95.00	Rate for Design time above and beyond the base time allowance. Calculated on a per quarter hour basis for design, research, telephone calls, emails, text messages, meetings in-office, in-home or away.
Cost-Plus (Materials): <i>Tile, Fixtures, Furnishings, Appliances, Specialty Items, Etc. Cabinetry excluded from this method.</i>		Cost Plus 20%	We order the materials or items at our wholesale or discounted cost; client pays our source directly and we invoice the client 20% of the total wholesale/discounted invoice. This percentage fee is exclusive of any Hourly rate billing. We offer no guarantee or warranty for these materials or items. No credit or return of fee provided for return of excess tile material.
Cost-Plus (Trades): <i>Carpenter, Installer, Tile Setter, Plumber, Electrician, Flooring Person, Etc.</i>		Cost Plus 10%	We recommend and act as the Liaison for Trades and we will assist to negotiate the most cost-effective Trades option; client pays Trades directly and we invoice the client 10% of all invoices from Trades. This percentage fee is exclusive of any Hourly rate billing. We offer no guarantee or warranty for their work, nor do we manage or control their schedule.
Reimbursable Expenses:		Cost Plus 0%-10%	Reimbursable Expenses such as, but not limited to FedEx, Excessive Tolls, Parking Fees, Samples, and Plan Copies to be billed on a 'cost-plus' basis.